

RIVER PLANTATION FIRE DEPARTMENT

13821 FM 1314 • CONROE, TX 77302
936-446-2900



www.rpfire.org

Montgomery County ESD #5

MEMBERSHIP APPLICATION

RIVER PLANTATION FIRE DEPARTMENT

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MEMBERSHIP APPLICATION

Name	Date
Address	Email Address
Home Phone	Work Phone
Drivers License #	Date of Birth

Type of Membership applying for:

Fulltime Employee___ Part-time Employee ___ Volunteer Firefighter___ Medical Volunteer___
Auxiliary Member___

I hereby agree to abide by the rules and by-laws of the River Plantation Fire Department and the policies and regulations of the River Plantation Fire Department.

In accordance with the privacy act of 1974, I have been advised that the information on this is required for consideration of membership in the department and that execution is voluntary.

Additional Information

By law you must be authorized to work in the United States in order to be employed by this employer. If you are one of the following please check here_____

*A citizen of the United States

*An alien lawfully admitted for permanent residence

*An alien authorized by the Immigration and Naturalization Service to work indefinitely in the United States

Do you have a valid driver's license? Yes___No___ Type___

If you have a valid drivers license and will be driving to the station for a call a copy of your insurance must be attached.

1. Have you ever been arrested? Yes___No___
2. Have you ever been convicted of a felony or other crime? Yes___ No___
3. Have you had more than 3 traffic tickets for speeding within the last year? Yes___ No___

If yes please explain below. (You may omit convictions for minor traffic violations.) Convictions will not result in your automatic disqualification for employment. The seriousness of the crime, the date of conviction, and the relevance of the crime to this position will be considered.

RIVER PLANTATION FIRE DEPARTMENT

PERSONNEL INFORMATION

Name, Phone number & Address of Employers	Date, Month and Year			
	From	To		
REFERENCES: Give the names of three persons, not related to you, whom you have known for one year				
NAME	ADDRESS	BUSINESS	YEARS KNOWN	
EDUCATION	Name & Location	Years	Did you graduate	Subjects
	High School			
	College			
	Trade/Business			
Name, Phone number & Address of Past Fire Departments	Date, Month and Year			
	To	From		
Certifications				
Note: Please list any Fire and Emergency medical certifications and/or special skills. Include dates				

RIVER PLANTATION FIRE DEPARTMENT

JOB DESCRIPTIONS

FIREFIGHTER (full time, part time, volunteer):

Protects lives and property through activities associated with fire prevention, rescue, firefighting, hazardous materials and emergency medical incidents and participates in the training and maintenance activities.

JOB SCOPE:

- Responds promptly to fire alarms and other emergency call when on duty and to major incidents when notified while on duty.
- At times enter hazardous environments and/ or extreme heat situations.
- Drives fire apparatus and operates pump, and other equipment associated with firefighting, rescue, salvage and maintenance.
- Enters burning buildings to accomplish extinguishment and/or rescue.
- Advances charged and uncharged hose lines and applies extinguishing agents.
- Protects property from unnecessary water and smoke damage by using salvage covers, positive pressure fans and water vacuums.
- Positions and climbs ladders to gain access to upper floors or to accomplish rescue.
- Climbs, crawls and runs as necessary to accomplish fire extinguishment, rescue and personal safety.
- Carries and moves heavy equipment and/or objects necessary to accomplish fire extinguishment or rescue.
- Effectively communicates verbally by two-way radio in accordance with M.F.C.A, as well as person-to-person, and in writing through completion of various records, reports, memos and letters.

OTHER IMPORTANT DUTIES:

- Provides EMS treatment in accordance with Texas Laws, M.C.H.D protocols, and station direction.
- Respond as dispatched with the Fire Department on mutual aid calls.
- Inspect buildings for hazards and completes pre-fire plans as appropriate.
- Maintains apparatus, equipment, buildings and grounds.
- Participates in all phases of training necessary to acquire the knowledge and skills required of the position.
- Assist Company Officer in maintaining records and submitting reports.
- Perform other duties as required or assigned.

PHYSICAL REQUIREMENTS:

- Must be able to lift, move climb and carry a ladder.
- Must have agility to climb through rafters, on roofs and crawl through tubes.
- Must be able to open and close valves and be able to advance with hose while discharging water.
- Must be able to carry heavy loads up and down stairs.
- Must be able to drag hose.
- Must be able to hear alarms and respond.
- Must be able to effectively communicate via two-way radio and over the telephone.
- Must be able to grasp and safely use hand tools such as axe, pike pole, rope, chain saw, shovel, etc.

**I HAVE READ AND UNDERSTAND THE REQUIREMENTS AND JOB DISCRPTION FOR
FIREFIGHTER: I UNDERSTAND THAT IF I HAVE A MEDICAL CONDITION THAT WON'T
ALLOW ME TO BE A FIREFIGHTER THAT OTHER POSITIONS ARE AVAILABLE.**

SIGNATURE

DATE

JOB DESCRIPTIONS CONTINUED

MEDICAL VOLUNTEER:

Responds to emergency calls to provide efficient and immediate care to the critically ill and injured, transfers care of patient to MCHD.

JOB SCOPE:

- Drives appropriate apparatus for the incident.
- Provides EMS treatment in accordance with Texas Laws, M.C.H.D protocols, and station direction.
- Determines the nature and extent of illness or injury and establishes priority for required emergency care.
- Based on assessment findings, renders emergency medical care to adult, infant and child, medical and trauma patients.
- Reassures patients and bystanders by working in a confident, efficient manner.
- Effectively communicates verbally by two-way radio in accordance with M.F.C.A, as well as person-to-person, and in writing through completion of various records, reports, memos and letters.
- At times lift stretcher, placing in ambulance and seeing that the patient and stretcher are secured.

OTHER IMPORTANT DUTIES:

- After each call, restocks and replaces used supplies, cleans all equipment following appropriate disinfecting procedures, and makes careful check that all first responder apparatus are ready for next call.
- Maintains apparatus in efficient operating condition.
- Attends continuing education and refresher training programs as required by the department, medical direction, licensing or certifying agencies.
- Performs other duties as assigned.

PHYSICAL REQUIRMENTS:

- Must be able to hear alarms and respond.
- Must be able to effectively communicate via two-way radio and over the telephone.
- Ability to lift with assistance stretcher and patient.

I HAVE READ AND UNDERSTAND THE REQUIREMENTS AND JOB DISCRIPTION FOR MEDICAL VOLUNTEER: I UNDERSTAND THAT IF I HAVE A MEDICAL CONDITION THAT WON'T ALOW ME TO BE A MEDICAL VOL. THAT OTHER POSITIONS ARE AVAILABLE.

SIGNATURE

DATE

AUXILIARY MEMBER:

The auxiliary member's purpose is to assist the Fire Department during emergency operations by supplying food, drinks and other items. The members assist the department with fundraising and public relation events. The job may consist of carry food containers and other items, at times driving department apparatus. Other duties as assigned.

I HAVE READ AND UNDERSTAND THE REQUIREMENTS AND JOB DISCRIPTION FOR AUXILIARY MEMBER:

SIGNATURE

DATE

RIVER PLANTATION FIRE DEPARTMENT

AUTHORIZATION TO RELEASE INFORMATION

I hereby authorize any licensed physician, hospital, medical practitioner, or medical related facility, insurance company, the medical information bureau or any other organization, person or institution that has any knowledge of me, or my health to give my current insurance carrier and or Montgomery County Fire Marshal's Office and River Plantation Fire Department any such information. A photographic copy, Xerox copy, or similar reproduction of this authorization shall be as valid as the original.

I authorize the Montgomery County Fire Marshal Office according to the State of Texas government code 417 and Fire Chief to investigate my background, driving record, personal and employment history and provide this information the River Plantation Fire Department. I understand this investigation will include, but not limited to the verification of all the information provided on this application.

I intend to contribute personal service to perform the objectives of River Plantation Fire Department. I am at least 18 years of age at the time of signing this application. If I am a minor a signature of my parent or guarding is also provided along with mine. I live within Montgomery County, Texas limits.

Signature of Applicant

Date

Signature of Parent/Legal Guardian

Date

RIVER PLANTATION FIRE DEPARTMENT

Applicant Statement

I certify that all information I have provided in order to apply for and/or secure membership/employment with River Plantation Fire Department is true, complete and correct.

I understand that River Plantation Fire Department does not unlawfully discriminate in employment/membership and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment/membership on any basis prohibited by applicable local, state or federal law.

I understand that this application remains current only for 1 year. At the conclusion of that time, if I have not heard from River Plantation Fire Department and still wish to be considered for membership/employment, it will be necessary for me to reapply and fill out a new application.

If I am hired/accepted, I understand I am free to resign at any time, with or without cause and with or without prior notice, and River Plantation Fire Department reserves the same right to terminate my employment/membership at any time, with or without cause and with or without prior notice, except where required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration.

I also understand that if I am hired/accepted, I may be required to provide proof of identity and legal authorization to work in the United States.

_____ *Initials.* I also understand that during my employment/membership, I will be issued property from River Plantation Fire Department and understand that if I resign, and/or if asked to resign that I will return all property issued by River Plantation Fire Department. I understand that if that property is not returned I could be charged with theft of property and Law enforcement notified.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to eliminate me from further consideration for employment/membership or may result in my immediate discharge from River Plantation Fire Department's service, whenever it is discovered.

Do not sign until you have read the above applicant statement.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement and all information is correct to best of my knowledge.

Signature of Applicant _____

Printed Name: _____ Date: _____

Criminal History Background

The River Plantation Fire Department conducts *Criminal Background & Driving Record Checks* on all Public Safety Personnel. Please fill in the required information, answer the questions, and return this form to the Fire Department. This information is required for the Criminal History Investigation. This fire department is an equal opportunity employer.

Full Name: _____ Social Security # _____

_____ Attach copy of Texas Driver's License

_____ Attach copy of Vehicle Insurance.

1. _____ Have you ever been **arrested**.

If yes, Explain _____

Use back if necessary.

2. _____ Have you ever been convicted of a **Class A Misdemeanor, Felony or Sex**

Offense, including Indecent Exposure.

3. _____ Have you been convicted of a **Class B Misdemeanor** within the last **10 years**.

3. _____ Have you received 3 **Written Citations** (tickets) with in the last physical year.

3. _____ In the past three years have you had more than **3 traffic accidents**?

6. _____ Has your Driver's License ever been **suspended** or **revoked**?

If yes, Explain _____

I understand that this information is provided only for the purpose of conducting a Criminal Background & Driving Record Check and I authorize the Montgomery County Fire Marshal's Office to conduct the check on my behalf. I understand that falsifying information on this form or during any part of the application process may result in rejection of my application.

Applicant's Signature

Date

RIVER PLANTATION FIRE DEPARTMENT

REQUIREMENTS FOR MEMBERSHIP

NOTE: Emergency Service District # 5 (ESD #5) of Montgomery County, Texas has adopted the National Incident Management System (NIMS) as its standard for incident management.

All fire department members will be required to complete the followings NIMS courses prior to active membership, or employment, with the fire department:

- ICS 100 – Introduction to ICS
 - <http://training.fema.gov/EMIWeb/IS/is100.asp>
- ICS 200 – Basic ICS
 - <http://training.fema.gov/EMIWeb/IS/is200.asp>
- IS 700 – NIMS an Introduction
 - <http://training.fema.gov/EMIWeb/IS/is700.asp>
- IS 800 – National Response Plan (NRP), an Introduction
 - <http://training.fema.gov/EMIWeb/IS/IS800b.asp>

Contact a department officer if you need help and direction obtaining these certificates.

APPLICATION REQUIREMENTS

NOTE: Please attach the following information with you when returning this application. An incomplete application will not be considered for membership.

- 1. COPY OF DRIVERS LICENSE**
- 2. COPY OF MOTOR VEHICLE INSURANCE**